



Meeting Minutes: School Council				
Date	26 April 2017	Time: 7.00-8.45 pm	Duration: 1 hour, 45 mins	Location: LPS
Meeting Objective	April Meeting			
Attendees	Joanne Mackintosh, Roslyn Martin, Emma Simpson, Amanda Copeland, Kayla Ferguson, James Sheawick, Jalna Holmes, Nicki Samaras			
Apologies	Pauline McCarthy			
Actions and Agreements				
No	What	Who	When	Completed
1.	Welcome	School Council President		✓
2.	<p><u>Previous minutes</u></p> <p>As tabled</p> <p><u>Motion:</u> That the minutes of the AGM and March meeting be accepted as tabled.</p> <p><u>Moved:</u> Amanda <u>Seconded:</u> James</p>			
3.	<p><u>Incoming correspondence</u></p> <ol style="list-style-type: none"> 1) School Bulletins 2) DET memos 3) Advertisements etc. 4) Payments and Invoices 5) AEU Correspondence 6) Hanging Rock Cross Country 7) Performance and Development 8) Langley Primary School- Region Approved-Stage 1 (\$5K from dept for CAR report. Emma and Jo to sign. 9) Community Practice Meeting 10) Ratifying the in-principle schools agreement 11) Vendor panel-response 12) Visiting teacher service 13) School Nurse Assessments 			



	<p>14) EDE222 placement information 15) ACSA eNewsletter 16) Schools Update: April</p>			
7.	<p>Outgoing correspondence – 1) Excursion notices 2) Newsletters 3) Payments 4) Correspondence 5) Letters of thank-you- etc</p> <p>Motion: That correspondence as tabled be accepted. Moved: Roslyn Seconded: Nicki</p>			
5.	<p>Finance report General business – amendments and approvals Financial Report – March 2017</p> <p>Motion: That school council accepts the financial statements for all accounts From March 2017 as presented and that all payments including investment transfers, financial reports and cheques for that month are ratified and approved.</p> <p>Moved: Emma Seconded: James</p> <p>2017 MARC budget approval for Langley Primary School</p> <p>Motion: That school council accepts the 2017 Marc budget for the Great Southern Marc scheme. Moved: James Seconded: Emma</p>	<p>Finance committee/Joanne Mackintosh etc.</p>		



	Next Meeting: Wednesday 24th May (the following will be held on 21st June)			

Signed

(School Council President)

Members' responsibilities

- Be prepared for the meeting
- Be on time or send an apology if you are unable to attend
- Listen without interrupting
- Listen to understand
- Think before you speak
- Don't speak for the sake of it
- Be fair in your criticism
- Make sure you understand what's been decided

School Council Code of Conduct

- Honest, fair, impartial with integrity
- Good faith and best interest of the school
- Use information and position appropriately
- Financially responsible
- Care, diligence, skills and compliance with legislation
- Leadership and stewardship